

EVERYTHING YOU NEED TO KNOW ABOUT CERTIFIED TRANSLATIONS

USCIS APPROVED



A CERTIFIED TRANSLATION IS A TRANSLATION ACCOMPANIED BY A SIGNED STATEMENT ATTESTING THAT THE TRANSLATION IS ACCURATE AND COMPLETE TO THE BEST OF THE TRANSLATOR'S KNOWLEDGE AND ABILITY.



ABOUT CERTIFIED TRANSLATIONS

WHEN DO YOU NEED A CERTIFIED TRANSLATION?

WHEN YOU HAVE A DOCUMENT THAT IS WRITTEN IN ANOTHER LANGUAGE, MOST OFFICIAL INSTITUTES IN THE US REQUIRE CERTIFIED TRANSLATION. A CERTIFIED TRANSLATION IS A TRANSLATION THAT IS SIGNED AND STAMPED WITH A CERTIFICATE THAT GUARANTEES THE QUALITY AND ACCURACY OF THE TRANSLATED DOCUMENT. A TRANSLATION AGENCY CAN PROVIDE THIS AND GUARANTEES THE DOCUMENT WILL BE ACCEPTED BY THE OFFICIAL INSTITUTES IN THE US.



WHAT NEED TO BE CERTIFIED?

- PASSPORTS
- BIRTH CERTIFICATES
- ADOPTION PAPERS
- MARRIAGE AND DIVORCE CERTIFICATES
- CORPORATE DOCUMENTS
- POWER OF ATTORNEY
- DEATH CERTIFICATES
- ACADEMIC TRANSCRIPTS AND DIPLOMAS
- DRIVER'S LICENSES
- MEDICAL RECORDS
- AFFIDAVITS
- TRANSCRIPTS OF ACADEMIC RESULTS
- NOTARY DEEDS
- INSURANCE CERTIFICATES
- REFERENCES
- PERSONAL CORRESPONDENCE

FOR WHICH LANGUAGES CAN I CONTACT YOU FOR A CERTIFIED TRANSLATION?

WE WORK IN MORE THAN 100 LANGUAGES AND WE HAVE MORE THAN 17 YEARS EXPERIENCE IN TRANSLATIONS. ALL OUR TRANSLATIONS ARE CHECKED BY A SECOND NATIVE LANGUAGE TRANSLATOR.



STEP BY STEP HOW TO REQUEST A CERTIFIED TRANSLATION

STEP 1

WHAT DO I NEED TO PROVIDE?

YOU NEED TO PROVIDE A COPY OF THE DOCUMENT THAT IS WRITTEN IN ANOTHER LANGUAGE AND INFORM THE TRANSLATION AGENCY ABOUT THE LANGUAGE YOU WANT TO HAVE IT TRANSLATED INTO. UNIVERSAL TRANSLATION SERVICES WILL PROVIDE YOU WITH A PRICE

STEP 2

THE QUOTE

YOU WILL RECEIVE A QUOTE AND A DELIVERY DATE AND TIME. THE NORMAL PRICE IS 20 USD PER PAGE IN CASE THE AMOUNT OF WORDS IS MORE THAN 200 THE PRICE PER WORD OF 0.12 USD WILL BE CHARGED. AFTER PAYMENT WE START THE TRANSLATION

STEP 3

THE DATE OF DELIVERY

YOU WILL GET THE DOCUMENT SEND TO YOU BY EMAIL FOR APPROVAL. MOST OF THE TIMES WE WANT TO BE SURE ABOUT THE NAMES IN THE DOCUMENT AND MAYBE THERE ARE PARTS ILLEGIBLE AND WE NEED TO HAVE YOUR HELP IN THIS SITUATION.

STEP 4

WHAT DO I FINALLY GET?

A STAMPED AND SIGNED COPY OF YOUR DOCUMENT, THE TRANSLATION AND A CERTIFICATE OF ACCURACY ALSO SIGNED AND STAMPED.

USA

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