



Universal Translation Services

www.universal-translation-services.com

info@universal-translation-services.com

Tel: US +1 (305) 447-7110

Tel. ESP 34-951-406-815

Process of the quality control of translation services

Quality Control In Translation

When you submit a document for translation, there is a whole team that is involved with the final product which is thoroughly proofread and investigated before it is finalized. Beyond translator, editor, and proofreader, you have a project manager and may have desktop publishing team all working to deliver your final translation.

Translator

That is a very important piece because the translator is the one that gets the project started. So if you have gone with a top translation company, your translator would have been chosen for their background as a subject expert in your area with native language translation experience for your audience.





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Editor, DTP & P. Q. Assurance

The **editor** adds more subject matter expertise and native language experience to your translation project. The or she checks the translator's work to catch any errors before they are moved along in the system. The **desktop publishing team** will be responsible for reproducing the design of the source file using the translated content. Multilingual DTP experts eliminate any problems such as character differences from the official language to your target language translation. **Publishing quality assurance** occurs after desktop publishing when they proofread the file. In the process of proofreading the overall look, feel and layout, they will find out if something is missing and notify the PM.

PM & Client Review

The **Project Manager** is responsible for overseeing the entire project. Depending on the size of your translation need, you might have different translators and editors, but you most likely will have one PM to control the entire project. The **Client Review** is what gives you the opportunity to review the project and have your own in-country team take one last look at the translation before the entire translation is finalized.



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